

M.Sc. Information Systems

A degree programme of the School of Business, Economics and Information Systems

The information in this infosheet is pertinent for the degree programme starting from summer semester 2026.

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[Programme web page](#)

Information for prospective students

Download the infosheet
in PDF format



Last revised in November 2025

How to apply

Language of instruction: English (some German-taught modules are available in module area B)

Entry requirements

To be eligible for this master's programme at the University of Passau, you need:

- A first university degree (Bachelor's, Magister, Diplom, state examination) in information systems from a university in Germany or abroad, based on at least three years of study, or a related degree with a credit component of **60 ECTS credits in information systems** or the relevant equivalent amount in other credit-point systems.¹ Of these 60 ECTS credits, up to 40 ECTS credits may stem from subjects on management, economics or business administration and up to 40 ECTS credits from computer science subjects.

You must have completed your degree programme with an overall grade of at least **2.7** (according to the German grading scale; foreign grades will be converted when you apply) or be among the top 50% of graduates of your cohort.

- Adequate **knowledge of English at level B2** of the Common European Framework of Reference for Languages (CEFR), unless English is your native language or language instruction for your prior education.
- Applicants who have **not** obtained their prior university degree in a signatory state to the Lisbon Convention² must additionally submit a Graduate Management Admission Test (**GMAT**) test result with a score of at least 600 points (10th Edition) or 565 points (Focus Edition). This test result must be available at the time of application.

International applicants with a university degree from abroad must provide proof of [German language skills](#) at **level A1** CEFR (i.e. beginner's level) by means of an official language test. If you cannot provide this at the time of application or enrolment, you can submit it during your first year at the University of Passau.

Starting your studies before completing your prior undergraduate degree

You can begin your studies before obtaining your first university degree if you have earned at least 140 ECTS credits in your first degree programme by the start of the first semester on your master's degree programme in Passau. This must already include the 60-ECTS information systems component (see above).

Please submit a transcript of records showing the number of semesters studied, the coursework and examinations completed to date and the ECTS credits earned, as well as the provisional final grade (2.7 or better).

You must provide the B2 English language certificate and, if applicable, the GMAT certificate, by the application deadline.

You must then submit your degree certificate and final transcript for your prior undergraduate degree to the Student Registration Office by the following deadline:

- by 30 September of the following year if you started your programme in the winter semester (October start)
- by 31 March of the following year if you started your programme in the summer semester (March start)

This deadline is not affected by leave of absence and cannot be extended.

Application process

Starting semester: This programme starts annually in April (summer semester) and October (winter semester).

Application deadline: for the winter semester: **15 July**; for the summer semester: **15 January**

[Please apply online.](#)

For questions on the entry requirements and the application process, please read the [FAQ](#) first.

For further questions, please contact the [Student Registration Office](#), Innstrasse 41, 94032 Passau, Germany; phone +49 851 509 1127; e-mail registry@uni-passau.de.

¹ One ECTS credit equates to 30 hours of study, including lectures and self-study.

² For a list of signatory states to the Lisbon Convention, visit the [Council of Europe website](#).

Information for new students

Visit our website to find out everything you need to know as you're [starting out on your studies](#) and for information on the [Orientation Weeks](#). Please also watch our **videos** on the following topics:

- [At the start of the degree programme](#)
- [Semester cycle](#)
- [Important documents for your studies](#)
- [European Credit Transfer and Accumulation System \(ECTS\) and standard period of study](#)
- [Course types](#)
- [Language courses and placement tests](#)
- [Examinations](#)
- [Online portals for your studies](#)
- [Scientific methods](#)
- [Leisure activities](#)
- [Advice centres](#)

Modules, module catalogue, overall grade calculation, courses

The curriculum is modularised, and each module carries a specific ECTS credit load. When you pass a module exam, you acquire the associated number of ECTS credits. You will also get a mark on your exam; however, this does not affect the number of ECTS credits awarded. As this master's degree programme comprises a total of 120 ECTS credits, you should aim to secure **approx. 30 ECTS credits each semester** to complete the programme within the standard period of study.

In the **module catalogue**, you will find detailed descriptions of the content of all modules and courses, as well as any module prerequisites and information on the examination format. There is no fixed sequence in which you should complete your module examinations; however, you should generally pass the introductory modules before attempting the more advanced ones.

All modules except the Master's Colloquium are graded. The final grade for your degree is calculated based on the ECTS-weighted module marks and the mark you attain on your master's thesis.

The individual courses for the modules can be found in **Stud.IP**, the University's learning management system: [Master's programmes on Stud.IP](#)

OVERVIEW OF MODULES

The degree programme consists of two module areas, the compulsory "Seminar" module and the master's thesis (23 ECTS credits). In total you will acquire 120 ECTS credits throughout the programme. When planning out your degree programme, please use the **module catalogue** and check that the modules are applicable to the specific version of the **study and examination regulation** under which you are studying the programme.

Module area A: Methodological Foundations

You will complete one module worth **10 ECTS credits**.

Course format	Module name	Type of assessment ³	WCH	ECTS
(L) and (E) or (L)	Methods in Information Systems	Written exam or written assignment or portfolio	3–5	10
In total: one module				10

Module area B: Compulsory elective area – Majors and Minors

In module area B, you will acquire a total of at least **80 ECTS credits**. Of these, you will complete **at least 40 ECTS credits in a Major module group**. To fill up the remaining ECTS credits, you have free choice of modules in module area B.

Your chosen Major will be shown on the certificate upon request. If at least 40 ECTS credits are earned in another Major module group from module area B, this Major module group is also shown on the certificate. If at least 20 ECTS credits are earned in a Minor module group from module area B, this Minor is shown on the certificate. Up to two Minor module groups can be shown on the certificate.

³ The lecturer decides on the type of assessment used if the module catalogue provides for several types of examination for a module.

Module area B consists of the following sub-areas:

Sub-area	Major and Minor	ECTS
Major module groups	Artificial Intelligence and Data-Driven Business Major	At least 40
	Information Systems Management Major	
Minor module groups	Artificial Intelligence and Data-Driven Business Minor	Up to 40
	Business Taxation Minor	
	Economics Minor	
	Entrepreneurship Minor	
	Finance Minor	
	Information Systems Management Minor	
	Marketing Minor	
	Reporting and Controlling Minor	
	Sustainability Minor	
Master's Colloquium		1–3
General Studies		up to 15
Foreign business language		up to 10
In total:		at least 80

Major module groups

You will choose **one** of two Major module groups and acquire **a total of at least 40 ECTS credits**.

Artificial Intelligence and Data-Driven Business Major

Core area

In the core area, you will complete two or more modules totalling at least **10 ECTS credits**.

Course format	Module name	Type of assessment	WCH	ECTS
(L) and (E)	AI and Data-Driven Business – Artificial Intelligence for Business	Written exam or portfolio	4	5
(L) and (E)	AI and Data-Driven Business – Business Intelligence & Analytics	Written exam or portfolio	4	5
(L) and (E)	AI and Data-Driven Business – Digital Platforms	Written exam	4	5
In total: at least two modules				at least 10

You can integrate up to **four** additional courses in the core area:

(L) and (E) or (L)	Core Topics in Artificial Intelligence and Data-Driven Business	Written exam or portfolio or oral exam	2–5	3–5
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Extended area

In the extended area, you can add further courses from the fields of Business, Economics, Law, Computer Science and Mathematics.

Course format	Module name	Type of assessment	WCH	ECTS
(L) and (E)	Data Analytics I	Written or oral exam	4	5
(L) and (E)	Optimisation I	Written or oral exam	4	5
(L) and (E)	Optimisation II	Written or oral exam	4	5
(L)	Computational Statistics I	Written exam	2	3
(L)	Computational Statistics II	Written exam	2	3
(L) and (E)	Decision-Making	Written or oral exam	4	5
(L) and (E)	Artificial Intelligence in Finance I	Portfolio	4	5
(L) and (E)	Econometrics I	Written or oral exam	5	5
(L) and (E)	Artificial Intelligence in Finance II	Written exam	4	5
(L) and (E)	Heuristics and Approximation	Written or oral exam	4	5
(L)	IT-Security Law	Written or oral exam	2	5
(L) and (E)	Optimisation III	Written or oral exam	4	5
(L) and (E)	Panel Data Analysis	Written or oral exam	4	5
(L) and (E)	Data Analytics II	Written exam	4	5
(L) and (E)	Econometrics II	Portfolio	4	4
(L) and (E)	Advanced Data Science I	Written or oral exam	3	5
(L) and (E)	Data Modelling and Processing	Written or oral exam	3	5

(L) and (E)	Deep Learning I	Written or oral exam	4	6
(L) and (E)	Deep Learning II	Written or oral exam	4	6
(L) and (E)	Multimedia Databases	Written exam	5	7
(L) and (E)	Network Science	Written or oral exam	3	5
(L) and (E)	Artificial Intelligence Engineering	Portfolio	4	6
(L) and (E)	Responsible Machine Learning	Written or oral exam	4	6
(L) and (E)	Data Integration	Written exam	4	6
(L) and (E)	Databases for Data Science	Written exam	4	6
(S)	Seminar in Artificial Intelligence and Data-Driven Business	Portfolio	1–4	7
(L) and (E) or (L)	Advanced Topics in Artificial Intelligence and Data-Driven Business (up to five different courses)	Written exam or portfolio or oral exam	2–5	3–5

Information Systems Management Major

Core area

In the core area, you will complete modules totalling at least **10 ECTS credits**.

Course format	Module name	Type of assessment	WCH	ECTS
(L) and (E)	Information Systems Management – Information Security	Written exam	4	5
(L) and (E)	Information Systems Management – Software Strategies	Written exam	4	5
(L) and (E)	Information Systems Management – IS Architectures	Written exam	4	5
(L) and (E)	Information Systems Management – IT Services	Written exam	4	5
(L) and (E)	Information Systems Management – Strategic Information Systems Management	Written exam	4	5
In total: at least two modules				at least 10

You can integrate up to **four** additional courses in the core area:

(L) and (E) or (L)	Core Topics in Information Systems Management (up to four different courses)	Written exam or portfolio or oral exam	2–5	3–5
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Extended area

In the extended area, you can add further courses from the fields of Business, Economics, Law, Computer Science and Mathematics.

Course format	Module name	Type of assessment	WCH	ECTS
(S)	Digital Strategy I	Portfolio	4	5
(L)	B2B Marketing	Written exam	2	5
(L)	Book of the year	Portfolio	2	5
(L) and (E)	Cloud Development	Portfolio	2	5
(L)	Strategy and Innovation I	Written exam	4	5
(L)	Customer Relationship Management	Written exam	2	5
(L)	Empirical Methods in Management, Human Resources and Information	Written assignment or presentation	2	5
(L) (+E)	Management Skills	Portfolio	2(+2)	5
(L)	Fundamentals of Digitalisation	Written exam	2	5
(L)	Governance I	Portfolio	4	5
(L)	IT-Security Law	Written or oral exam	2	5
(L)	International Cooperation	Portfolio	2	5
(L)	Strategic Innovation and Change	Written exam	2	5
(L)	Organisation and Sustainable Leadership	Portfolio	2	5
(L)	Organisational Behaviour	Portfolio	2	5
(L) and (E) or (S)	Organisations and Innovation	Written exam	4	5
(S)	Scale Up business game	Portfolio	2	5

(L)	Governance II	Portfolio	4	5
(L)	Strategic Human Resource Management	Portfolio	4	5
(L) and (E)	Digital Strategy II	Written exam	2	5
(S)	Strategy and Innovation II	Portfolio	2	5
(C)	Scientific Work	Written assignment		1
(L) and (E)	Advanced Information Security I	Written or oral exam	4	6
(L) and (E)	Data Modelling and Processing	Written or oral exam	3	5
(L) and (E)	Multimedia Databases	Written exam	5	7
(L)	Privacy Enhancing Technologies I	Portfolio	2	3
(L) and (E)	Privacy Enhancing Technologies II	Written or oral exam	3	5
(L) and (E)	Advanced Information Security II	Written exam	4	6
(L) and (E)	Advanced Software Engineering	Written exam or portfolio	4	6
(L) and (E)	Advanced Information Security III	Written or oral exam	4	5
(L) and (E)	Data Integration	Written exam	4	6
(L) and (E)	Databases for Data Science	Written exam	4	6
(L) and (E)	Advanced Information Security IV	Portfolio	3	5
(S)	Seminar in Information Systems Management	Portfolio	1–4	7
(L) and (E) or (L)	Advanced Topics in Information Systems Management (up to five different courses)	Written exam or portfolio or oral exam	2–5	3–5

Minor module groups

Artificial Intelligence and Data-Driven Business Minor

The Minor module group comprises all modules of the core area and the extended area of the Major of the same name. As with the Major of the same name, at least 10 ECTS credits must be earned in the core area.

You can only choose this Minor if you have chosen the Information Systems Management Major module group.

Information Systems Management Minor

The Minor module group comprises all modules of the core area and the extended area of the Major of the same name. As with the Major of the same name, at least 10 ECTS credits must be earned in the core area.

You can only choose this Minor if you have completed the Major module group Artificial Intelligence and Data-Driven Business.

Business Taxation Minor

Course format	Module name	Type of assessment	WCH	ECTS
(L)	Allgemeines Steuerrecht I+II	Written exam	2	5
(L) and (E)	Immobilien & Steuern	Written exam	2	3
(L) and (E)	International Taxation	Written exam	4	5
(L) and (E)	Rechtsformwahl und M&A	Written exam	4	5
(L) and (E)	Tax Effects	Written exam	4	5
(L) and (E)	Transfer Pricing	Portfolio	2	5
(L) and (E) or (L)	Advanced Business Taxation	Written exam or portfolio or oral exam	2–4	3–5

Economics Minor

Course format	Module name	Type of assessment	WCH	ECTS
(L) and (E)	Advanced International Trade	Written exam	4	5
(L) and (E)	Advanced Macroeconomics	Written exam	4	5
(L) and (E)	Advanced Microeconomics (Game Theory)	Written exam	4	5
(L)	Behavioural Game Theory	Portfolio	3	5
(L) and (E)	Behavioural Public Economics	Written exam or portfolio	4	5
(L) and (E)	Economics of Education	Written exam or portfolio	4	5
(L) and (E)	Fundamentals of International Trade	Written exam	4	5

(L) and (E)	Growth, Inequality and Poverty	Written exam	4	5
(L) and (E)	Health, Development and Public Policy	Written exam	4	5
(L) and (E)	International Monetary Economics	Written exam	4	5
(L) and (E)	Micro Development Economics	Written exam	4	5
(L) and (E)	Natural and Field Experiments	Written exam or portfolio	4	5
(L) and (E)	New Location Theories—Economics of Cities and Regions in Theory and Practice	Written exam	4	5
(L) and (E)	Population Economics	Written exam or portfolio	4	5
(L) and (E) or (L)	Advanced Economics	Written exam or portfolio or oral exam	2–4	3–5

Entrepreneurship Minor

Course format	Module name	Type of assessment	WCH	ECTS
(S)	5-Euro Business	Portfolio	4	5
(S)	Executive and Entrepreneurial Thinking and Communication	Portfolio	3	7
(L)	Fundamentals of Digitalisation	Written exam	2	5
(S)	Intercultural Entrepreneurship	Portfolio	2	10
(L)	Network Management in Start-up Processes	Portfolio	4	5
(L) and (E)	Ethical Entrepreneurship and Stakeholders analysis	Portfolio	4	5
(L) and (E) or (S)	Organisations and Innovation	Written exam or portfolio	4	5
(L) and (E) or (S)	Digital Strategy II	Written exam or portfolio	4	5
(L) and (E) or (L)	Advanced Entrepreneurship	Written exam or portfolio or oral exam	2–4	3–5

Finance Minor

Course format	Module name	Type of assessment	WCH	ECTS
(L) and (E)	Corporate Finance and Capital Markets	Written exam	4	5
(L) and (S)	Empirical Finance	Written exam	3	5
(L) and (E)	Artificial Intelligence in Finance II	Portfolio	4	5
(L) and (E)	Financial Engineering and Structured Finance	Written exam	4	5
(L) and (E)	Finanzcontrolling	Written exam	3	5
(L) and (E) or (L)	Advanced Finance	Written exam or portfolio or oral exam	2–4	3–5

Marketing Minor

Course format	Module name	Type of assessment	WCH	ECTS
(L)	B2B Marketing	Written exam	3	5
(L)	Branding and Marketing Communications	Written exam	2	5
(L)	Consumer Behaviour	Written exam	2	5
(L)	Customer Relationship Management	Written exam	2	5
(L) and (E)	Marketing Research	Written exam or portfolio	3	5
(L) or (S)	Practical Course in Marketing	Portfolio	2	5
(L) and (E)	Price Management	Written exam	3	5
(L)	Services Marketing	Written exam	2	5
(L) and (E) or (L)	Advanced Marketing	Written exam or portfolio or oral exam	2–4	3–5

Reporting and Controlling Minor

Course format	Module name	Type of assessment	WCH	ECTS
(L) and (E)	Advanced International Accounting	Written exam	4	5
(L) and (E)	Corporate Valuation	Written exam	4	5
(L) and (E)	Financial Statement Analysis	Written exam	4	5
(L) and (E)	International Accounting	Written exam	4	5
(L)	Reporting of Digital Business Models	Portfolio	3	5
(L)	Sustainability Reporting	Portfolio	3	5
(L) and (E)	Value-based Management	Written exam	4	5
(L)	Workshop Unternehmensbewertung	Presentation	2	5
(L) and (E) or (L)	Advanced Reporting and Controlling	Written exam or portfolio or oral exam	2–4	3–5

Sustainability Minor

Course format	Module name	Type of assessment	WCH	ECTS
(L)	Compliance	Portfolio	4	5
(L) and (E)	Environmental, Social and Corporate Governance Analytics	Portfolio	4	5
(L)	Green and Sustainable Finance	Written exam	2	5
(L)	Organisation Theory and Sustainable Leadership	Portfolio	2	5
(L)	Sustainability and Business Ethics: Ethische Konzepte für nachhaltiges Wirtschaften	Portfolio	2	5
(L)	Sustainability by Digitalisation	Written exam	2	5
(L)	Sustainability Reporting	Portfolio	3	5
(L) and (E)	Value-based Management	Written exam	4	5
(L) and (E) or (L)	Advanced Sustainability	Written exam or portfolio or oral exam	2–4	3–5

Master's Colloquium module

Regardless of your chosen Major, you will take part in an ungraded Master's Colloquium. This colloquium is connected to your master's thesis and must, therefore, be attended at the chair supervising your master's thesis.

Course format	Module name	Type of assessment	WCH	ECTS
(C)	Master's Thesis Colloquium	Presentation	0.5–1	1–3

General Studies module group

In the General Studies module group, **you may**, depending on capacity, choose courses offered by the School of Business, Economics and Information Systems that are not offered under module area B, as well as courses from other faculties, to acquire interdisciplinary skills in areas adjacent to information systems. You can earn **a maximum of 15 ECTS credits** in this module group.

Course format	Module name	Type of assessment	WCH	ECTS
(L) (+E) or (S)	General Studies	Written exam or written assignment or presentation or portfolio	2–5	1–7
In total: up to 5 modules				up to 15

Foreign Business Language module group

You can acquire **up to 10 ECTS credits** in one foreign language ([business/economics track](#)). The following [languages](#) are offered:

- Chinese
- Czech
- English for Business/Economics
- French for Business/Economics
- German as a foreign language
- Indonesian
- Italian
- Polish
- Portuguese
- Russian
- Spanish for Business/Economics
- Thai

If you wish to choose **English, French** or **Spanish** (foreign business languages) you must furnish proof of proficiency in the relevant language entitling you to attend language courses at level **C1 CEFR** or higher. If your prior university degree shows that you have a higher proficiency level, you should register for CEFR level C2 instead.

In **all other languages**, prior knowledge must be demonstrated that entitles the student to attend at least **level B2 CEFR**. If more advanced prior knowledge is demonstrated, you should attend the level that builds on that prior knowledge.

In order to determine your existing language skills, please take either a [placement test](#) or have yourself categorised by means of a language certificate.

Level	Course title	WCH	ECTS
Level 3	FFA Intermediate 1	4	10
	FFA Intermediate 2 (level B2 CEFR)	4	
Level 4 (English, French and Spanish)	FFA Advanced 1.1	4	10
	FFA Advanced 1.2 (level C1 CEFR)	4	
Level 5	FFA Advanced 2.1	4	10
	FFA Advanced 2.2 (level C2 CEFR)	4	
In total:		8	10

Compulsory module: Information Systems Seminar

You will attend an information systems seminar and acquire **7 ECTS credits**.

Course format	Module name	Type of assessment ⁴	WCH	ECTS
(S)	Information Systems Seminar	Portfolio	1–4	7
In total: one module				7

Abbreviations used

ECTS credits: Credit points under the *European Credit Transfer and Accumulation System* (ECTS)

WCH: Contact teaching hours per week during the semester

FFA: Subject-specific language programmes (FFA stands for *Fachspezifische Fremdsprachenausbildung*)

(L): Lecture

(C): Colloquium

(E): Exercise course

(S): Seminar

⁴ The lecturer decides on the type of assessment used if the module catalogue provides for several types of examination for a module.

During your studies

Studying abroad

As part of your studies, you can [study or complete an internship abroad](#).

Various [double degree options](#) are available as part of the degree programme.

Master's thesis

To be permitted to commence writing your master's thesis, you need to have accumulated a minimum of 35 ECTS credits on the degree programme.

The master's thesis (completion time: 18 weeks) must be written in German or English. You will write your master's thesis in the Information Systems area.

To accompany your master's thesis, you will attend an ungraded Master's Colloquium at the chair supervising your master's thesis.

You are awarded **23 ECTS credits** when you pass your master's thesis.

Completing your degree studies

You have passed the master's examination if you have successfully completed all required modules, passed the master's thesis and acquired at least 120 ECTS credits. Once you have done this, you will graduate and be awarded the degree of **Master of Science (M.Sc.)**.

Your chosen Major will be shown on the certificate upon request. If at least 40 ECTS credits are earned in another Major module group from module area B, this Major module group is also shown on the certificate. As an alternative to a second Major, up to two Minors can be shown on the certificate if at least 20 ECTS credits have been earned in each of these module groups.

At that time, you should send a [written request for your final degree documents](#) (i.e. the final transcript, degree certificate etc.) to the Examinations Office.

Key competencies and career planning

With the so-called ZKK courses, which are offered by the [Future: Career and Competencies Section](#), the University of Passau offers you a comprehensive range of transferable skills seminars and computer courses for free. The ZKK also offers a wide range of careers and internship advice services (such as the [careers portal](#)) that make it easier for you to find an entry-level position later on.

Voluntary completion of additional modules

If you earn more than the required 120 ECTS credits in your degree programme, these additional credits will be listed separately in your final transcript. However, the marks attained in these additional modules do not count towards the final grade for your degree.

Moreover, you can acquire various [additional qualifications and certificates](#), and all students enrolled at Bavarian universities can take advantage of the virtual course offers of the [Bavarian Virtual University \(Virtuelle Hochschule Bayern\)](#).

Doctoral study

A doctorate is an important step if you are planning to embark on an academic career. Doctorates are particularly suitable for people who enjoy working in depth on a scientific question and treating it critically and reflectively. [Further information on studying for a doctorate at the School of Business, Economics and Information Systems](#)

Important examination-related rules and regulations

Study and examination regulations; module catalogue

- [General study and examination regulation for the master's degree programmes of the faculty](#)
- [Subject-specific study and examination regulation](#) (German)
- Module catalogue

Standard and maximum duration of study

The standard period of study is **four semesters** (120 ECTS credits).

The maximum duration of study is six semesters. If you have not passed all required examinations after the sixth semester, you will fail the degree programme in the first instance; however, you will then be given an additional two semesters in which to complete the missing assessments. This period is not interrupted by a leave of absence or de-registration.

If you have not passed all required modules by the end of the eighth semester, you will fail the programme without the possibility of re-sitting the examinations. It is important to understand that this *endgültig nicht bestanden* status, which means “final fail”, also bars you from enrolling in the same degree programme at other German universities.

Resits

You may resit failed module examinations up to **two times**. You may re-attempt a failed master's thesis *once*; however, you must do this with a new topic.

You may *not* voluntarily resit examinations for modules you have passed in an attempt to improve your mark/grade.

Credit transfers

The Programme Coordination Office of the School of Business, Economics and Information Systems and the Examinations Office are responsible for the acceptance for credit of coursework and assessments (credit transfers). For the application form and other information, visit the [Examinations Office website](#).

Cheating in examinations; plagiarism

If you attempt to influence the result of an assessment by cheating (e.g. plagiarism or use of unauthorised examination aids), the assessment in question is assigned a mark of 5.0 (*nicht ausreichend* [insufficient] or *nicht bestanden* [fail]).

When preparing written work such as seminar papers, master's theses, etc. you must do so in compliance with the [University of Passau's Rules for the Ascertainment of Good Research Practice](#). Such written work should usually be submitted in electronic form.

Illness and inability to attend examinations

If you fall ill before an examination, you must decide before the examination whether you want to withdraw from the examination due to illness. You will need a medical certificate. If you become ill during an examination and have to abort the examination, you also have to provide a medical certificate.

In either case you must submit the completed [Inability to Attend Examinations Due to Illness Form](#) at the earliest opportunity. You should submit the form and medical certificate to the Examinations Office as described in the [information sheet on inability to attend examinations](#).

If you fall ill for a longer period of time during the semester, it may be expedient for you to take [leave of absence](#) for the whole semester. If that is the case, please seek advice from the Student Registration Office and the Advice Centre for Students with Disabilities and Chronic Illnesses.

Academic adjustments and exam access arrangements

If you have a disability or suffer from a chronic or psychological illness, you may be able to apply for [academic adjustments](#), including access arrangements (e.g. extra time for written exams). Please get in touch with the Student Disabilities Officer, who will be happy to advise and support you with your application.

Service and advice centres

Academic Advice Service

The [Academic Advice Service](#) staff provide general advice on all degree programmes and on questions that may arise during your studies. Please make an appointment if you wish to talk to us in person, by telephone or online.

Academic Advice Service, Innstrasse 41, 94032 Passau
Drop-in hours: Wednesdays 9:00–12:00
Phone: +49 851 509 1154
E-mail: advice@uni-passau.de

Programme advisers

If you have specific questions about your degree programme (e.g. choice of Major or Minor subject, integration of study-abroad phases), please contact the programme advisers:

Professor Jan Krämer and Professor Jin Gerlach
E-mail: master.informationssysteme@uni-passau.de

Examinations Office

The [Examinations Office](#) has overall responsibility for all exam-related matters. Visit the Examinations Office website for important information and applications concerning your degree programme.

Student Committee of the School of Business, Economics and Information Systems

The [WiWi student committee \(Fachschaft WiWi\)](#) informs and advises students on all study-related questions. In addition, the WiWi student committee represents student interests in the University's governing bodies and organises the orientation week as well as extracurricular activities.

Innstrasse 27 (Business/Economics Building), Room 025
Phone: +49 851 509 2404
E-mail: fs-wiwi@uni-passau.de

All [advice services and student societies](#) can be found on our website.